

COMPLETION CERTIFICATE

NAME OF THE PROJECT/SCHEME:

Certified that a total sum of Rs. lakhs was made available as assistance under Non Lapsable Central Pool of Resources as per agreed cost recommended by the Department of Development of North Eastern Region against the sanctioned project scheme and a sum of Rs. lakhs has been fully utilized for works for which it was sanctioned. Utilization Certificate has already been furnished.

It is also certified that the following components of the project in accordance with the Detailed Project Report has been physically completed out of the above funds.

- 1.
- 2.
- 3.

- 4.

The project has been completed The benefits accrued from the project/scheme are as follows.

Signature of Commissioner of Administrative Deptt.
Government of Manipur.

Name:
Date:
Place:
Office seal:

Countersignature of the Planning Secretary
Government of Manipur

Name:
Date:
Place:
Office seal:

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It is also certified that the following components of the project in accordance with the Detailed Project Report has been physically completed out of the above funds.

- 1.
- 2.
- 3.
- 4.

The project has been completed on. and formally inaugurated on.
The benefits accrued from the project/scheme are as follows.

The work was successfully and satisfactorily executed by the Contractors(I).
..... (2).....

Chief Engineer,
....., Manipur.

Signature of Commissioner of Administrative Deptt.
Government of Manipur.

Name:
Date:
Place:
Office seal:

Countersignature of the Planning Secretary
Government of Manipur

Name:
Date:
Place:
Office seal:

UTILISATION CERTIFICATE**Name of Project:****Approved Support from NLCPR: Rs..... lakhs****Releases made till date (breakup in the following order):**

Sl No.	Letter No & date	Amount
1	DNER/NLP/ /...../2002 DATED	Rs. lakhs
2		

Current release/releases for which the UC is being furnished:

Sl No.	Letter No & date	Amount
1	DNER/NLP/ /...../2002 DATED	Rs..... lakhs

Certified that out of Rs..... lakhs. (in words) made available as assistance under the Non-lapsable Central Pool of Resources sanctioned by Department of Development of North Eastern Region during the financial year vide letter number DNER/NLP/ / /2002 DATED and Rs. (in words.....) on account of unspent balance of the previous year, a sum of Rs..... lakhs(in words) has been utilized for the following works:

(Name of the project)

Components/items of works	Amount utilised
a.	
b.	
c.	

Further certified that I have satisfied myself that the conditions on which the assistance from the Non-lapsable Central Pool of Resources was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of Checks exercised*

1. Vouchers and Books of Accounts.
2. Measurement Books
3. Grant-in-aid/Loan Register
4. Expenditure Register.

The balance of Rs._____ is remaining unutilised as on (date/month/year).

Signature by the Departmental Secretary:	Counter Signature by Planning Secretary:
Name :	Name :
Date :	Date :
Place :	Place
Office Seal :	Office Seal :

ANNEXURE V

PROGRESS REPORT FOR QUARTER ENDING (Month/Year)

A. Identification Particulars

1. Name of Project/scheme/programme :
2. Location :
State... Distt....
3. Date of Approval of Project/scheme :
4. Approved Cost :
5. Date of Completion of Project/scheme :
6. Executing Agency (State Govt./ PSU/ other agency (specify) :.

B. Progress of Preliminary Activities

Preliminary Project Activity	Date	Remarks
Agreement for project execution		
(i) Preparation of Draft Invitation for Bids		
(ii) Invitation for Bids		
(iii) Evaluation of Bids		
(iv) Selection of Agency		
(v) Award of works		

C. Physical Progress (Descriptive)

	Activities/Major Items of work	Unit	Physical Progress during the Quarter
1.			
2.			
3.			
4.			
5.			

D. Financial Progress

S.No	Expenditure against Activities (major items of expenditure)	During Quarter	Cumulative Expenditure	Reasons of Variation
1.				
2.				
3.				
	Total actual expenditure			

E. Progress of Release of Funds

	Release of Funds/Payments	During the Quarter	Cumulative Amount
1.	Central Govt. to State Govt.		
2.	State Government of concerned Deptt.		
3.	Actual Disbursement to Contractors/ Beneficiaries etc. (utilization certificates/ Imp.Vouchers etc. attached)		

F. Key Parameters

1. Overall physical progress (%).
2. Total funds received from NLCPR
3. Expenditure incurred out of (2) above.
4. Anticipated completion date of the project/scheme.

G. Qualitative observations on the implementation of the project/Scheme:

1. Follow-up action on issues raised in previous quarter.
2. Major constraints/problems encountered.
3. Latest inspection notes on the project containing the following :
 - (a) Is copy of DPR available at site ?
 - (b) What are the quantitative achievements against DPR?
 - (c) What are the qualitative assessment of project implementation?
 - (d) Suggestive remedial action to be taken by concerned department/agency may be indicated.
 - (e) Is any specific item pending for clearance with any State Government authority?

Signature by the Nodal Officer:

Name :

Designation:

Date :

Place :

Office Seal :

ANNEXURE-VI

**INFORMATION BOARD AT
PROJECT SITE
(BOARD SIZE TO BE 5 FT. X 4 FT.)**

GOVERNMENT OF INDIA

1. Name of the Project:

2. Approved Cost:

3. Facilities to be created:

4. Date of starting:

5. Date of completion:

6. Responsible Department:

7. Name of the Contractor:

8. Funded from Non-Lapsable Pool by
Ministry of Development of
North Eastern Region