

**TIME BOUND & IMPORTANT**

**NO. 2/AP(2010-11)/PLG  
GOVERNMENT OF MANIPUR  
SECRETARIAT: PLANNING DEPARTMENT**

~~~

Imphal, the 23<sup>rd</sup> October, 2009

To

1. All Principal Secretaries, Govt of Manipur.
2. All Commissioners/Secretaries, Govt of Manipur.
3. All Heads of Department, Manipur.

**Subject:- Preparation of draft Annual Plan, 2010-11 proposals for the State of Manipur.**

Sir,

I am to enclose herewith a copy of D.O. letter No. M-13048/38/2009-SP-C dated the 8<sup>th</sup> October, 2009 from Secretary, Planning Commission regarding the above subject. State Government has been requested to prepare the draft Annual Plan 2010-11 proposals and submit to Planning Commission **within 30<sup>th</sup> November, 2009.**

2. As per the stipulations of the Planning Commission, **the plan proposals for 2010-11 are to be prepared assuming an increase of 10% over the Central Assistance provided in 2009-10.** The schedule for the finalisation of Annual Plan 2010-11 for the States indicated by the Planning Commission are as given below:

|                                                                                |                                                     |
|--------------------------------------------------------------------------------|-----------------------------------------------------|
| Official level resource discussions                                            | 1 <sup>st</sup> to 30 <sup>th</sup> November, 2009. |
| Last date of receipt of draft Plan Documents from States and Union Territories | 30 <sup>th</sup> November, 2009.                    |
| Two day Working Group discussions                                              | 1 <sup>st</sup> to 31 <sup>st</sup> December, 2009. |
| Deputy Chairman – Chief Minister level discussions                             | January – February, 2010.                           |
| Issue of finalized Sectoral Outlay and Scheme of Financing                     | Within ten days of the above meeting.               |

3. While preparing draft plan proposals of your department, the following elements should invariably contain in the write-up portion (Volume-I):

**Write Up portion (Volume-I):**

- i) Introduction about the sector
- ii) Review of the first three Annual Plan 2007-10 (inclusive of all earmarked programme/ACA, Special Plan Assistance)
- iii) Outlines of Annual Plan 2010-11 proposals including all earmarked programmes and separate paragraphs on:

- a) Schedule Caste Special Plan (SCSP),
- b) Tribal sub Plan (TSP),
- c) District Plan,
- d) Special Plan Assistance, if any,
- e) EAP, if any,
- f) Women component, if any,
- g) Voluntary Sector, if any,
- h) Initiative for additional resource mobilization, if applicable,
- i) Reform Programme undertaken, if applicable.

4. In view of the urgency of the matter, you are requested to expedite preparation of draft Plan Proposals for Annual Plan, 2010-11 in respect of your department and **submit five (five) copies of draft Plan proposals to Planning Department latest by 20<sup>th</sup> November, 2009 positively along with soft copy (write up portion in MS-Word and Statements in MS-Excel). Formats for preparation of Statements are yet be sent by Planning Commission.** The same will be made available as soon as these are received from the Planning Commission.

5. **This may kindly be accorded Top Priority.**

Yours faithfully,



(D.S. Poonia) 23/X  
Chief Secretary/Planning  
Govt of Manipur.

Copy to:-

1. Secretary to Chief Minister, Manipur.
2. PPSs to all Ministers, Manipur.
3. P.S. to Dy Chairman (SPB), Manipur.
4. Principal Secretary (Finance), Govt of Manipur.
5. Director (Planning), Manipur.